

# **Minutes of the Regular Meeting of Lanark Highlands Public Library Board of Trustees**

**April 17, 2019**

**Attending:** Bob Mezzatesta, Chair; Bonita Carrothers, Vice-Chair; Romalda Park, Assistant Librarian; Jeannette Bosman, Ryan Hunter, Leslie Golding, Joan Sargeant, Shannon Adams, Treasurer, Peter McLaren  
Regrets: David Rowe CEO

**Call to Order:** The meeting was called to order at 7: 02 PM

**Approval of the Agenda:** Moved by Leslie Golding, seconded by Ryan Hunter

Approval of Minutes of the March 20, 2019 meeting. Date change. Moved by Jeannette Bosman, seconded by Peter McLaren.

**Financial Report.** Acceptance was moved by Bonita Carrothers, seconded by Leslie Golding

**CEO Report.** Prepared by David Rowe, CEO. Presented by Romalda Park.

The report highlighted the large number of programs in March the new reciprocal agreement with Perth Library, use of the library for baseball registrations, and the new art display by area children.

**Chair Report** Chair Bob Mezzatesta presented his report.

Bob spoke of the cuts to SOLS with the loss of ILL

Clarified fund raising re: go fund me and friends of the library

He indicated that CEO job ads were in SOLS, Face book, library website, Partnership website, Millstone, ERA and on the counter

He discussed quotes for bathroom floor

Bob spoke of board volunteering. Referred to Leslie volunteering

Suggestion to add Stats for E books & Downloading if available.

**Policy Committee report.**

Policies approved were:

1. OP-03 Children in the Library
2. OP-04 Code of Conduct
3. OP-05 Safety, Security and Emergency
4. OP-06 Accessibility in the Library

5. OP-07 Internet Services

Moved acceptance by Jeannette Bosman, seconded by Ryan Hunter

**New Business:** Replacement of bathroom floor will be completed the end of April by Kevin Beckett with quote of \$ 825.00. Approved

Bob Mezzatesta suggested a new cleaner for library to be hired by contract. He will get 2 estimates.

**Adjournment:** The meeting adjourned at 8:30, moved by Leslie Golding, Seconded by Joan Sargeant.

Next Meeting: Tuesday June 25 at 7 PM.