
Lanark Highlands Public Library



Policy Type:	Bylaws	Policy Number:	BL-01
Policy Title:	Statement of Authority, Powers and Duties	Initial Policy Approval Date:	Dec 2018
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The Lanark Highlands Public Library Board of Trustees bears legal responsibility for the library by ensuring that it operates in accordance with the **Public Libraries Act**, R.S.O. 1990, chapter P.44. The purpose of this bylaw is to define the legal authority of the board.

1. In accordance with the **Public Libraries Act**, section 3 (1), the council of the municipality of Lanark Highlands has established the Lanark Highlands Public Library by section 9 of an order issued by the Minister of Municipal Affairs and Housing made under Section 25.2 of the Municipal Act, in 1997.
2. In accordance with the **Public Libraries Act**, section 3 (3), the Lanark Highlands Public Library shall be under the management and control of the Lanark Highlands Public Library Board which is a corporation.
3. The powers and duties of the library board are prescribed in the **Public Libraries Act**, R.S.O. 1990, chapter P44, to which this bylaw adheres. The role of the library board is to govern the affairs of the library, and in accordance with the **Public Libraries Act**, section 20, the library board:
 - a) shall seek to provide, in co-operation with other boards, a comprehensive and efficient public library service that reflects the community's unique needs
 - b) shall provide library services in the French language, where appropriate
 - c) shall operate one or more libraries and ensure that they are conducted in accordance with this Act and the regulations
 - d) may operate special services in connection with a library as it considers necessary
 - e) shall fix the times and places for board meetings and the mode of calling

- and conducting them, and ensure that full and correct minutes are kept
- f) shall make an annual report to the Minister and make any other reports required by this Act and the regulations or requested by the Minister from time to time
 - g) shall make provision for insuring the board's real and personal property
 - h) shall take proper security for the treasurer
 - i) may appoint such committees as it considers expedient

Related Documents:

- ***Public Libraries Act***, R.S.O. 1990, chapter P44, sections. 3(1) and 3(3)
- Lanark Highlands Public Library. ***GOV-01 – Purpose and Duties of the Board***