

1. CALL TO ORDER: 4:06 pm

PRESENT:

Board Members: B. Mezzatesta (Chair), B. Carrothers (Vice-Chair), J. Sargeant, B. Roxburgh, P. McLaren

Staff: A. Robinson, S. Adams

Regrets: R. Hunter, J. Bosman (arrived at a later time)

2. INTRODUCTORY REMARKS (INFORMATION/ANNOUNCEMENTS):

P. McLaren noted that there is funding available for municipalities to improve broadband capabilities within their jurisdictions. If successful this would bring fibre into the area.

3. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

4. CONSENT AGENDA:

a. Approval of agenda

b. January Board Minutes

c. January Financial Report (Shannon)

A new format was presented showing existing reserves/segregated funds/assets & liabilities. It more clearly shows which expenditures relate to existing segregated funds.

d. February CEO Report

Moved by B. Roxburgh, seconded by P. McLaren.... "That the Lanark Highland Public Library Board accepts the consent agenda items which includes the current agenda, January's Board minutes, February's CEO report and financial report." Carried.

5. OLD BUSINESS

a) Service Contract – Carleton Place Public Library

A discussion took place regarding a request by Carleton Place Library in 2019 indicating they wanted to implement a service contract for Lanark Highland's residents using their library services. We declined at the time but committed to revisiting the topic periodically. A general discussion took place and it was decided to leave the arrangement as status quo at this time.

6. NEW BUSINESS: FOR DISCUSSION/DECISION

a. Budget Update

The 2021 budget has not yet gone to Council for approval. P. McLaren indicated that the process has been slightly delayed but should move forward in March.

b. Strategic Plan

A draft of the 2021-2025 strategic plan was presented by A. Robinson. A few minor adjustments were requested. An action plan needs to be developed to accompany the strategic plan.

Action Item: A. Robinson will prepare the four-year action plan and present to the board.

c. Library Fines

A discussion took place regarding the current practice of charging fines for overdue items. Historically fines act as a deterrent to late returns however they can also be a deterrent for people accessing library materials and using the library. This is particularly true for marginalized and vulnerable persons.

Action Item: A. Robinson will amend Policy OP-10: Borrowing Library Resources and present to the board at the March meeting.

7. IN CAMERA

Motioned by B. Mezzatesta and seconded by J. Sargeant... "That the Board move In Camera to consider the following item:

a) HR Matter

"The board rose from in-camera and authorized the Chair to implement the HR matter as discussed".

8. COMMENTS, ANNOUNCEMENTS & OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting was adjourned at 5:17 pm.

Next Meeting: Wednesday March 17, 2021 at 4:00pm, via Virtual Zoom Meeting