

Wednesday June 16, 2021
Virtual Zoom Meeting

1. CALL TO ORDER: 4:02 pm

PRESENT:

Board Members: B. Mezzatesta (Chair), B. Carrothers (Vice-Chair), J. Bosman, B. Roxburgh, P. McLaren, T. Shoebridge

Staff: A. Robinson, S. Adams

REGRETS: J. Sargeant

2. INTRODUCTORY REMARKS (INFORMATION/ANNOUNCEMENTS):

P. McLaren spoke briefly on the current status of the 2021 budget process. A draft budget was presented at the COW (Committee of the Whole) meeting on Tuesday June 8th. Council had a number of questions that required additional follow up and as a result the budget will be presented again at the COW meeting on Tuesday June 22nd.

3. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

4. CONSENT AGENDA:

- a. Changes to the agenda
- b. Approval of agenda
- c. May Board Minutes
- d. May Financial Report (Shannon)
- e. June CEO Report

A few topics from the CEO report were pulled for general discussion including the use of filters on public access computers as well as the status of our summer tutoring program.

Moved by T. Shoebridge and seconded by P. McLaren.... "That the Lanark Highland Public Library Board accepts the consent agenda items which includes the current agenda, May's Board minutes, May's financial report and the June CEO report." Carried.

5. NEW BUSINESS: FOR DISCUSSION/DECISION

a. Chair Update

B. Mezzatesta reported that the library staff member who had a heart attack is doing much better and thanked board members for contributing to the meal fund that was set up at the Lanark Landing.

The board was advised that there would likely be a need for a special meeting once the 2021 budget is passed.

b. Budget Update

S. Adams, B. Mezzatesta and A. Robinson reported that they had attended the June 8 budget meeting. Due to the issues during the meeting, the Library will instead attend the COW meeting on June 22nd at

6pm where we will be given the opportunity to present our budget and answer any questions from Council. A report, originally given to the Treasurer, has been updated and submitted to the Township. It will be included in the budget documents going to Council.

c. OP-07 Internet Services Policy

A discussion took place regarding the ages at which children could:

- a) be in the library alone and
- b) at what age a child needs to be to act as a guardian for a child under the age of 10

The current draft document will be amended to provide clarity on this topic and be submitted as a consent item at the next meeting. All corresponding policies affected by any changes will also be added to the consent items.

6. COMMENTS, ANNOUNCEMENTS & OTHER BUSINESS: None.

7. ITEMS FOR NEXT AGENDA

New Items:

HR-05: Terms and Conditions of Employment

HR-06: Performance and Discipline

HR-07: Compensation

Consent Items:

1. OP-07: Internet Service Policy
2. Additional policies needing changing due to a change in OP-07

8. ADJOURNMENT

The meeting was adjourned at 5:04 pm.

Next Regular Meeting: Wednesday September 15, 2021 at 4:00pm, via Virtual Zoom Meeting (tentatively)