

1. CALL TO ORDER: 5:32 pm

PRESENT:

Board Members: B. Mezzatesta (Chair), J. Bosman, W. Stryde, J. Sargeant and T. Shoebridge

Staff: A. Robinson, S. Adams

Regrets: P. McLaren, B. Carrothers (Vice-Chair),

2. INTRODUCTORY REMARKS (INFORMATION/ANNOUNCEMENTS):

N/A

3. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

4. CONSENT AGENDA:

- a. Changes to the agenda/Approval of agenda
- b. April 20 Board Minutes
- c. Monthly Financial Report
- d. CEO Report

Moved by J. Bosman and seconded by J. Sargeant.... "That the Lanark Highland Public Library Board accepts the consent agenda items which includes the current agenda, board minutes, financial report and CEO report." Carried.

5. NEW BUSINESS: FOR DISCUSSION/DECISION

a. Chair Update

1. Legacy Document

B. Mezzatesta relayed a suggestion of B. Carrothers to include links to the Public Library Act and Municipal Acts in our Board Legacy Document.

2. Salary Review

B. Mezzatesta contacted the CAO regarding the process for participation in the Township's salary review. Pay equity is the Township's first priority and once time comes for the salary review, he will reach out to us.

b. Purchase of Stacking Chairs from the Capital Reserves

A report was submitted by the CEO regarding the use of the capital reserve to purchase 8 stacking chairs and 2 chair dollies. A general discussion took place regarding this request.

Moved by T. Shoebridge and seconded by W. Stryde..."That 8 stacking chairs and 2 chair dollies be purchased from the capital reserve." Carried.

6. POLICY REVIEW

- VOL-01: Volunteer Program
- VOL-02: Recruitment & Assignment
- VOL-03: Responsibilities of Volunteers

After reviewing the three policies, it was proposed that all three policies be combined into one titled, "VOL-01: Volunteer Program".

Moved by W. Stryde and seconded by J. Sargeant, "That the Lanark Highlands Public Library Board approves VOL-01: Volunteer program". Carried.

7. COMMENTS, ANNOUNCEMENTS & OTHER BUSINESS:

In light of the upcoming provincial elections, B. Mezzatesta reminded the board that when conducting library business we must remain apolitical.

8. ITEMS FOR NEXT AGENDA

OP-01: Political Elections

OP-08: Privacy Access to Information and Electronic Messages under CASL

9. ADJOURNMENT

The meeting was adjourned at 6:07 pm.

Next Regular Meeting: Wednesday June 22, 2022 at 5:30pm, via Virtual Zoom Meeting (tentatively)