

Wednesday October 19, 2022
Virtual Zoom Meeting

1. CALL TO ORDER: 4:02 pm

PRESENT:

Board Members: B. Mezzatesta (Chair), B. Carrothers (Vice-Chair), T. Shoebridge and P. McLaren, W. Stryde and J. Sargeant

Staff: A. Robinson, S. Adams

2. INTRODUCTORY REMARKS (INFORMATION/ANNOUNCEMENTS):

None.

3. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST:

None.

4. CONSENT AGENDA:

- a. Changes to the agenda/Approval of agenda
- b. September 21 Meeting Minutes
- c. Monthly Financial Report
- d. CEO Report
- e. Q3 Quarterly Statistics
- f. Q3 Quarterly Report to Council

Moved by T. Shoebridge and seconded by B. Carrothers.... "That the Lanark Highlands Public Library Board accepts the consent agenda items which includes the current agenda, board minutes, financial report, CEO report, Q3 Quarterly Report to Council as received and the Q3 Quarterly Statistics as amended." Carried.

5. NEW BUSINESS: FOR DISCUSSION/DECISION

a. Chair Update

B. Mezzatesta reminded all board members that the end of the current mandate is nearing. Interested board members should reapply to the municipality in early November. A. Robinson will send out an updated application form in the next week or two. The new Council will have their first meeting on November 15th. Completed applications should be sent to Chelsea Rath at commaffairs@lanarkhighlands.ca.

B. Mezzatesta and S. Adams met with the interim CAO at the Township to clear up some pay equity questions. A letter was drafted to be presented to Council requesting that we be included in their upcoming salary review.

b. 2023 Budget

The 2023 budget & rationale was presented to the board.

Moved by T. Shoebridge and seconded by W. Stryde.... "That the Lanark Highland Public Library Board accepts the 2023 Draft Budget." Carried.

c. Retirement Open House

A discussion took place regarding the upcoming open house for Romalda's retirement. The date has been set for December 6th 2022 from 3pm to 6pm. New Council members and municipal staff will be invited.

6. POLICY REVIEW

- GOV-04: Planning
- GOV-05: Board Advocacy
- GOV-06: Board-CEO Partnership

Moved by P. McLaren and seconded by J. Sargeant..."That the Lanark Highlands Public Library Board approves GOV-04: Planning and GOV-05: Board Advocacy as amended and GOV-06: Board-CEO Partnership as presented". Carried.

7. IN-CAMERA

The Board moved In Camera at 4:58pm to consider the following item:

- a) Signing Officers

The board rose from in-camera at 5:14pm. Moved by B. Mezzatesta and seconded by J. Sargeant that the staff do as directed in camera". Carried.

8. COMMENTS, ANNOUNCEMENTS & OTHER BUSINESS:

None.

9. ITEMS FOR NEXT AGENDA

- HR-01: Prevention of Workplace Violence
- HR-02: Health and Safety
- HR-03: Workplace Harassment Policy
- BL-01: Board Bylaws

10. ADJOURNMENT

The meeting was adjourned at 5:17pm.

Next Regular Meeting: Wednesday November 16, 2022 @ 4pm (tentatively).