

1. CALL TO ORDER: 4:00 pm

PRESENT:

Board: T. Shoebridge (Chair), L. Rickan (Vice-Chair), B. King, M. Malfara, G. Drew, S. Athrens, W. Stryde

Staff: A. Robinson

ABSENT: S. Adams

2. INTRODUCTORY REMARKS (INFORMATION/ANNOUNCEMENTS): None.

3. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

4. CONSENT AGENDA:

- a. Changes to the agenda/Approval of agenda
- b. January 18th Meeting Minutes
- c. Monthly Financial Report
- d. CEO Report

Moved by G. Drew and seconded by M. Malfara... "That the Lanark Highlands Public Library Board accepts the consent agenda items which includes the current agenda, board minutes, financial report and CEO report." Carried.

5. NEW BUSINESS: FOR DISCUSSION/DECISION

a. Chair Update

T. Shoebridge reported that he reached out to the Municipal CAO to confirm our inclusion in the upcoming salary review at the Township.

b. 2023 Budget

A. Robinson provided an update to the board on the 2023 budget process. Currently no time frame has been set but were told we would be notified as soon as dates have been fixed.

c. Transfer of Funds from Literacy Reserve

Moved by S. Athrens and seconded by B. King... "That the Lanark Highlands Public Library Board approves the transfer of up to \$1,000 from the Literacy Reserve to purchase bins and a dolly for deposit of books in the schools." Carried.

6. POLICY REVIEW

- OP-11: Collection Management

Moved by W. Stryde and seconded by B. King... "That the Lanark Highlands Public Library Board approves OP-11: Collection Management as presented." Carried.

7. COMMENTS, ANNOUNCEMENTS & OTHER BUSINESS:

A general discussion took place regarding the Overdrive/Libby provincial eResource collection that is shared amongst all libraries in Ontario.

8. ITEMS FOR NEXT AGENDA

- Strategic Plan Progress Update

9. ADJOURNMENT

Moved by L. Rickan and seconded by S. Athrens... "That the meeting adjourn at 4:36pm." Carried.

Next Regular Meeting: Wednesday April 19, 2023 @ 4pm.