

1. CALL TO ORDER: 3:55 pm

PRESENT:

Board: T. Shoebridge (Chair), L. Rickan (Vice-Chair), S. Athrens, W. Stryde, G. Drew, M. Malfara, B. King

Staff: A. Robinson, S. Adams

2. INTRODUCTORY REMARKS (INFORMATION/ANNOUNCEMENTS): None

3. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

4. CONSENT AGENDA:

- a. Changes to the agenda/Approval of agenda
Item #6: In Camera Session has been pulled from the agenda
- b. October 18 Meeting Minutes
- c. Monthly Financial Report
- d. CEO Report
- e. Quarterly Statistics
- f. Quarterly Report to Council

Moved by G. Drew and seconded by S. Athrens.... "That the Lanark Highlands Public Library Board accepts the consent agenda items which includes the current agenda (amended), board minutes, financial report, CEO report, quarterly statistics and report to Council." Carried.

5. NEW BUSINESS: FOR DISCUSSION/DECISION:

a. Chair Update

T. Shoebridge highlighted the importance of Freedom to Read Week and that as board members and citizens we need to be vigilant in protecting the right to read and live as one chooses.

b. Report To Board – Painting Project

Moved by B. King and seconded by M. Malfara... "That the Lanark Highlands Public Library Board award the painting contract to NuPaint Solutions Inc. estimating to cost \$5,424.00 and funded from the capital reserve." Carried.

c. Report to Board – Storage Units

Moved by W. Stryde and seconded by G. Drew... "That the Lanark Highlands Public Library Board approves the purchase of storage units totaling \$2,861.50 and funded from the capital reserve." Carried

6. POLICY REVIEW:

- GOV-07: Risk Management Plan & Annual Risk Assessment

Moved by S. Athrens and seconded by W. Stryde... "That the Lanark Highlands Public Library Board approves GOV-07: Risk Management Plan & Assessment as presented." Carried.

7. COMMENTS, ANNOUNCEMENTS & OTHER BUSINESS:

It was noted by A. Robinson that there may be a need for a special meeting to review the results of the compensation review prior to the next board meeting so that the 2024 Draft Budget can be prepared and presented.

8. ITEMS FOR NEXT AGENDA

- 2024 Draft Budget
- HR-04: Staff Selection and Assignment
- HR-05: Terms and Conditions of Employment

9. ADJOURNMENT

Moved by B. King and seconded by L. Rickan... "That the Lanark Highlands Public Library Board meeting be adjourned at 4:53pm." Carried.

Next Regular Meeting: Wednesday March 20, 2024 @ 4pm.